



**Delaware Bicycle Council
December 6, 2006
DelDOT Administration Building
Meeting Minutes**

Members Present

Fred Breukelman, Department of Public Health Rep.
Don Carbaugh, New Castle County Representative
Thomas Hartley, Kent County Representative
Laura Madara, DNREC Representative
Doug Mills, New Castle County Representative
Amy Wilburn, At-Large Representative

DelDOT Support Staff Present

Anthony Aglio, Bike/Ped Coordinator
Liddy Campbell, Administrative Assistant
Tom Felice, DelDot Representative
Fritz Schranck, Deputy Attorney General, DelDot

Members Absent

Walt Bryan, Sussex County Representative
Sgt. George Heberling, DE State Police Representative
Harry Isaacs, Jr., Council on Transportation
Judith Jeffers, At-Large Representative
Lisa Moore, Office of Highway Safety
John Ray, Department of Education
Rob Witsil, At-Large Representative
Steven Bayer, DelDot Representative

The meeting was called to order at 5pm.

I. Welcome and Introductions

Introduction of Guests

Doug called the meeting to order and announced guests from the Wilmington Urban Bicycle Project, David, Brian and Sarah. They are currently working on starting a full-service bicycle shop so that cyclists could stop in to have their bikes worked on as well as offer open workshops for youths (Summer workshops), to teach them how to ride a bike, and the proper way to wear a helmet. They are currently working on finding a facility to have the workshops. Laura Madara mentioned that perhaps Delaware Parks might be able to help.

Doug asked if there was anyway the Bike Council members could help. They responded by stating if anyone had any bikes that they would like to donate would be a big help. Also, once they have a facility established, perhaps the Bike Council members could help in participating in a bike rodeo.

Anthony also stated that if they could get funding from the Delaware Transportation Enhancements program to help in getting their facility started. Doug and Anthony will sit down and figure out a way to help.

Doug mentioned that there is an open house in Wilmington this Saturday and he will email the group with details.

2007 DNREC Events

Laura informed the group of two events that will be held the first Saturday in June, National Trails Day and Kids Mountain Bike Day, at the Brandywine Creek State Park. The Delaware Coalition will be donating 50 helmets.

She also mentioned that Safe Kids Coalition would be holding a Bike Rodeo (rain or shine) on April 21st from 10am-1pm at the Bellevue State Park. Past events they had between 300-400 kids participate. Amy Wilburn will be coordinating both events. She suggested that this information be posted in the next Bicycle Council Newsletter.

II. Old Business

Route 1 Third Lane Project Update

Anthony mentioned to the Council members that construction is still underway.

Bicycle Checkpoints Update

Anthony gave the group an update on the progress of the past bicycle checkpoints. He mentioned some ideas for next years bicycle checkpoints: One was to add an additional handout in Romanian since we had such a large amount of exchange students stop at the checkpoints that spoke Romanian. Another new item to handout will be brake pads for the bikes. Since the bicycle lights were such a hot item, they will be

offered again at the checkpoints as well. It was discussed that we will need to upgrade the lights since there were problems with the past ones. Anthony also mentioned that anyone who is interested in signing up to help out at next years checkpoints, to plan on meeting on January 10th @ 9am at Java Beach in Rehoboth.

Doug asked about how many volunteers would be needed to cover the checkpoints? Anthony replied that since there are normally two sites for each checkpoint, (one covering northbound and the other southbound,) we would need at least 4 people to each checkpoint. Anthony stated that normally Sussex Cyclist volunteers, but he is going to try and push for some of the employees at the local restaurants to volunteer as well.

C & D Canal Project Proclamation

Doug gave everyone a copy of a draft form of the Delaware Bicycle Council Proclamation for everyone to review and comment. A final will be written up for all Council members to sign at the next Council meeting.

Newsletter 2007 Update

Doug and Anthony mentioned that the newsletters for 2007 would be submitted quarterly. The format will be similar to last year's newsletter. Doug asked Council members to start thinking of articles that they would like to include in the first addition, which will be either January or February.

Anthony informed the group he has contacted several printing companies to compare prices for printing and publishing the newsletter and found that we may be able to do something In-house to save on printing and distribution costs.

Don suggested using Microsoft Publisher. Don stated that this was attempted in the past and he had a file that he would send to Doug for review.

Bike Month 2007

Doug mentioned that they're may be some format changes to next years Legislator's Ride to Work event. Doug is planning on meeting with Representative Dave Sokola, hopefully by the end of the year, to discuss getting more people involved.

Doug also mentioned about finding out the procedure on obtaining a sponsor for the Legislative ride to work event.

Don suggested creating two separate events. One for the Legislator's Ride to Work and the second one could be the Delaware Bike Ride. Doug will take his suggestions into consideration.

Anthony mentioned that Bike to Work Week would remain the same as last year. Also, he spoke about the Ride of Silence; he will be working with groups to help out.

Amy suggested having the Ride of Silence ride advertised since not a lot of people understand the purpose of the ride. Anthony will look into advertisement ideas.

Anthony stated that Bicycle Safety Day in May is an option.

Website Updates

Doug stated to the group that he would meet with Anthony next week to discuss updating some of the Council members profiles and possibly adding more photos and bios.

Don mentioned that the "Message from the Chairman" link needs to be updated to reflect Doug Mills as the new Chairman.

It was suggested to add a link on the Bike Council Website for the Wilmington Bike Project. Also, need to add a link for the Newsletter for easier access.

III. New Business

2007 Commuter Rider Recognition

Doug commented that he thought that the concept of the program was a great idea. There was discussion among the Council members on whether or not to have separate categories that would include: male, female, and the older generation and should there be an age limit. More suggestions were possibly offering a lifetime achievement award. Doug suggested to the Council members about forming a small committee to discuss further options on getting this program started.

Delaware Cycling Maps

Doug suggested to the Council members that a link be added to the Bicycle Council's website for viewers to have easy access in obtaining a bike map. Anthony will speak to the Technology Department about adding a direct link onto the Bike Council website.

Bike Map Update

Anthony presented a draft copy of the New Castle County Bicycle Map and announced that the state will be revising the state bike maps. He then asked the Council members for comments, suggestions regarding the map.

Tom commented that he liked the idea of having the adjacent state added.

Anthony asked the Council members to email him directly if anyone had further comments/suggestions and or ideas. Overall the Council members were in agreement that the bike map was well organized.

Anthony also stated that as the new bike maps are being developed, the Bicycle Council would be used as the steering committee for their development.

Roads, Rides, Safety

Doug stated that he has received several emails regarding roads being in bad shape. He suggested adding a link on the Bike Council website for people to voice their concerns.

Fritz mentioned there is such a link on DelDot's website for the Public Relations Department to view and comment back to any concerns people may have concerning road conditions. He also suggested adding another link – "Bike Issues" to the Bicycle Council Website and have it set up so that it automatically links to the main page of the DelDot's website for Public Relations to respond.

Other DelDot Updates

Anthony informed the Council members about two projects listed on DelDot's website:

1. Bike Route 1 Study – What it looks like now. He mentioned hopefully funding would be generated towards the study. He suggested to the Council members to record any findings of any type of road conditions on Bike Route 1 and to email Anthony directly with their findings.
2. Junction Breakwater Trail – On Gills Neck Road the developer plans to add a 10ft wide path. DelDot is also proposing to add two 11 ft lanes and a bike lane and two raised crosswalks and an additional lane trail connection into the Lewes Trail Connection.

2007 National Bike Summit

Doug mentioned that he would be participating in the summit that is to be held next April. It was suggested asking for funding to cover Doug's costs for participating in the summit. Anthony will look into it and follow up with Doug.

School Safety Presentations 2007

Doug suggested to the Council members about adding a link to the Bike Council website for organizations to have the opportunity to ask if the Bicycle Council is available to participate in bicycle safety presentation demonstrations.

Anthony will also follow up with John Ray, Department of Education to see if he can ask for Teacher's/ Education participation.

Greenways & Trails Vacancy

Guest, Terry Beryl expressed his interest in becoming a Council member to fill the vacancy of the Greenways & Trails Representative position. He is very interested in working on the Rails to Trails project.

Doug and Terry will discuss options on getting him nominated.

Anthony mentioned that Terry might have to become a Greenways Council member first.

Terry will contact DNREC to see what he has to do in order to establish the position.

IV. Next Meeting – February 7th

Meeting adjourned 6:45pm.